

# अखिल भारतीय आयुर्विज्ञान संस्थान, पटना

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, PATNA

(स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार के अधीन राष्ट्रीय महत्व का संस्थान) (An Institute of National Importance Under Ministry of Health & Family Welfare) भारत सरकार / Government of India



उप—निदेशक (प्रशासन) कार्यालय / Office of Deputy Director (Administration)

No.22/AIIMS/Pat/DDA/2025

Dated: 27.01.2025

# OFFICE ORDER

A Committee was constituted vide Circular No. A/6000/AIIMS/PAT/487 dated 28/08/2024 (Annex-A) to make an action plan and frame policy and guidelines for the condemnation of equipment/goods at this Institute.

The Committee has submitted its recommendation which has been approved by the Executive Director, AIIMS Patna. The approved guidelines for condemnation of equipment/goods at AIIMS Patna are hereby circulated for information compliance by all departments/sections of AIIMS Patna. The Copy of the said guidelines is attached as Annex-B.

This issues with the approval of the Competent Authority.

Deputy Director (Admn.)
AllMS Patna

Encl: As above

NILOTPAL BAL Deputy Director (Admin.)

ALL INDIA INSTITUTE OF MEDICAL SCIENCES PATNA

Copy to:

1. All Department/Section/Unit

- 2. Dean(A)/Dean(R)/Dean(E)/Dean(SA)/MS/F&CAO/SE/AO/Dy. CSO
- 3. All Faculty/Group-A/Staff/Nursing Staff
- 4. PPS to Executive Director
- 5. P.A. to Dy. Director (Admin.)
- 6. IT Cell (With request to upload it on Institute Website)

# ALL INDIA INSTITUTE OF MEDICAL SCIENCES, PATNA OFFICE OF THE SUPERINTENDING ENGINEER MAINTENANCE CELL, AUMS PATNA

PHULWARISHARIF, PATNA - 801507
Phone No. 0612-2451114, Email: so@aiimspatna.org

A/6000/AIIMS/PAT/ 487

28 August 2024

## Circular

Consequent upon the approval of the Competent Authority, formation of the condemnation committee for overseeing and managing the condemnation process of properties deemed necessary for every department.

The Condemnation Committee will be comprise of the following nominated person's.

Dr. Padamjeet Panchal Add, Professor (Chairman)

Dr Ratish Nair Asst. Professor & Principal (Member Secretary)

Shakeel Akhtar Asst.Engineer, Civil (Member)

Ritu Raj, AE, Elect. (Member)

Pragyasheel JE, Civil (Member)

Rajkumar Meena JE, Elect. (Member)

Abhijeet Singh Sisodiya JE, AC&R (Member)

T- Aruna Bio-Medical Engineer (Member) Anil Kumar Ram JAA (Member)

This issues with approval of the Competent Authority.

Superinter Engineer

AIIMS Patna

Copy for information-

- 1. PS to the Executive Director, AIIMS Patna for information.
- 2. Deputy Director (Admin), AlIMS Patna for information.
- 3. Medical Superintendent, AIIMS Patna for information.
- 4. All department/HoD/Faculty
- 5. CNO/Nursing Staff





#### GUIDELINES FOR CONDEMNATION OF EQUIPMENT/GOODS

#### **SECTION I: Overview of the Condemnation Policy**

#### 1. Introduction

In the dynamic environment of healthcare, hospitals and departments frequently acquire various items, from medical equipment to office supplies. However, over the time, some of these items may become unserviceable, obsolete, or irreparable. To maintain operational efficiency and financial prudence, it is crucial for hospitals and departments and institute to address the condemnation of these goods in a timely manner.

#### 2. Importance of Condemnation

Prompt condemnation of unserviceable items is essential for several reasons:

- 2.1. <u>Cost Management</u>: Holding onto obsolete inventory incurs unnecessary carrying costs, which is a financial burden in the institute. By disposing of these items quickly, hospitals can free up resources for more critical needs.
- 2.2. <u>Asset Value</u>: Items that are retained beyond their useful life often depreciate in value. Early disposal can maximize resale opportunities, allowing the institute to recover some of the initial investment.
- 2.3. <u>Space Optimization:</u> Cluttered storage areas can hinder efficient operations. Clearing out obsolete items can free up valuable space for new equipment or essential supplies, improving overall workflow.
- 2.4. <u>Compliance and Safety</u>: Some items may pose safety risks or may not meet current regulatory standards. Disposing of them helps ensure a safe and compliant environment for both staff and patients.

#### 3. Condemnation Policy Overview

A set of guidelines that outline the necessary steps for condemnation have been established for the benefit of all stakeholders. These procedures aim to ensure transparency, compliance with regulations, and accountability throughout the condemnation and disposal process.

#### **Key Steps in the Condemnation Process**

- 3.1. <u>Identification</u>: Departments should regularly assess their inventory to identify items that are unserviceable, obsolete, or beyond repair.
- 3.2. <u>Documentation</u>: Each identified item must be documented, including its condition, reason for condemnation, and any relevant purchase information. This ensures a clear record for auditing purposes.
- 3.3. <u>Approval Process:</u> The condemnation policy committee will review the documented items. Approval must be obtained before any condemnation actions are taken. This step is critical for maintaining organizational integrity and compliance.
- 1.4. <u>Disposal Method</u>: Once approved, items can be disposed of through various means, including recycling, donation, or sale. The chosen method should align with legal and environmental standards.
- 3.5. **Final Reporting**: After disposal, a final report should be submitted to the condemnation committee, detailing the Items disposed of and the method used. This report contributes to ongoing inventory management and helps track trends in asset usage and obsolescence.





#### GUIDELINES FOR CONDEMNATION OF EQUIPMENT/GOODS

#### 4. Objectives of the Condemnation Policy

- 4.1. Develop an institutional mechanism for condemnation and disposal.
- 4.2. Introduce efficient practices for condemnation and disposal.
- 4.3. Establish a cost-effective structure for the life cycle of goods and ensure optimum resource utilization and reutilization.
- 4.4. The condemnation policy aligns with Swachh Bharat's emphasis on waste management and disposal, ensuring that condemned items are handled responsibly and contribute to a cleaner environment

#### 5. Definitions (In the Context of Condemnation and Disposal Policies)

- 5.1. <u>Condemnation:</u> This refers to the process of officially declaring certain items or assets as unfit for use. This determination is made through an evaluation process conducted by the Institute, which considers factors such as the item's condition, functionality, safety, and compliance with relevant standards.
- 5.2. <u>Disposal:</u> This refers to the process of removing condemned assets from the Institute's inventory. This may include auctioning scrap, selling functional equipment for reuse, and the proper disposal of hazardous materials or waste, all in compliance with applicable regulations and standards.
- 5.3. <u>Institute</u>: This refers to the All India Institute of Medical Sciences (AIIMS) Patna, including all its departments, supporting departments, and facilities involved in healthcare, education, and research.

#### 6. Criteria for Condemnation of Equipment

#### 6.1. Technical Obsolescence

Equipment may be declared obsolete based on specific criteria. Technically obsolete equipment is identified when parts and service support are no longer available. In such cases, a certificate from the manufacturer should be obtained to confirm the lack of support and parts availability. Additionally, advancements in technology may render older equipment ineffective or inefficient, further justifying its condemnation.

#### 6.2. Hazardous Equipment

The safety of both patients and medical personnel is paramount. Equipment that poses a safety risk due to wear and tear or design flaws must be carefully evaluated. Over time, some equipment may develop hazards that compromise the health and safety of users and patients. Therefore, it is essential for competent authority to conduct regular assessments of such equipment, documenting any hazardous conditions and making timely decisions regarding their condemnation.

#### .3. Beyond Economical Repair

When the cost of repairs on an item exceeds a threshold of 50 percentage of its current market value, including any costs associated with Comprehensive Maintenance Contracts (CMC) or Annual Maintenance Contracts (AMC), it should be considered for condemnation. This assessment should take into account the total expenditure required to restore the item to operational status. If the concerned department agrees, the asset may still be repaired, but only after thorough review and approval.





#### GUIDELINES FOR CONDEMNATION OF EQUIPMENT/GOODS

#### 6.4. Manufacturer's Prescribed Life

The expected lifespan of each piece of equipment/an asset should be based on the manufacturer's specifications as outlined in supporting documents. In instances where the manufacturer has not provided a specific lifespan, the warranty or CMC period established at the time of purchase should be used as a guideline for determining the equipment/asset's usable life. Regular reviews should be conducted to ensure the item is replaced before it reaches the end of its effective lifespan.

#### 6.5. <u>Unforeseen Circumstances</u>

Past experiences have shown that unforeseen events, such as fire, flooding, or other accidents, can render inventory unusable. In such cases, an authorized service agency must certify that the inventory is beyond repair. Documentation of the circumstances leading to the damage should accompany the request for condemnation to ensure a comprehensive review process.

#### 6.6. Regulatory Compliance

All condemnation processes must comply with applicable laws, regulations, and institutional policies. This includes adhering to environmental guidelines for the disposal of hazardous materials and ensuring that all actions are documented for accountability and transparency.

#### 7. Key Points

#### 7.1. Storage of Condemned Items

Condemned items should be securely stored in the designated junk room of the Department's stores. This area must be clearly labelled and restricted to authorized personnel only, ensuring that condemned items are not inadvertently used or accessed.

#### 7.2. Depreciation Assessment

The depreciation cost of assets should be determined by the institute's finance department. This assessment must consider the original purchase price, the estimated useful life of the equipment, and any prior repairs or modifications made. Accurate depreciation calculations are essential for financial reporting and decision-making regarding future purchases.

#### 7.3. Equipment Documentation

All relevant details regarding condemned items, including purchase details, installation date, and any maintenance history, should be provided by the user department. **User departments** are **mandated to maintain all relevant documentation pertaining to an asset's purchase and maintenance.** Any additional information may be sought from concerned supporting departments. For instance, Central Stores for purchase/indent details, Technical Expert Teams for service details, etc., if this information is unavailable, the finance department will determine the cost of the asset based on available data. This ensures a comprehensive record is maintained for audit and accountability purposes.

#### 7.4. <u>Initiation of Condemnation Process</u>

The condemnation process for an asset may be initiated by the user department. The department should conduct an initial assessment and compile the necessary documentation to support the condemnation request, ensuring a smooth and efficient review process.

#### 7.5. Regular Review and Audit

There should be regular audits of condemned items to ensure compliance with the condemnation process. This includes reviewing the storage of condemned items, verifying the accuracy of





#### GUIDELINES FOR CONDEMNATION OF EQUIPMENT/GOODS

documentation, and ensuring that all processes align with institutional policies and regulations.

#### 7.6. Training and Awareness

Training sessions should be conducted for relevant staff members to familiarize them with the condemnation and disposal policies. This will enhance understanding and adherence to procedures, ultimately leading to more effective asset management

#### 8. Further Recommendations

In order to assure the condemnation and disposal could be affected in a timely manner, the following points may be considered:

- 8.1. A central institute-level committee may be formed for effective and timely maintenance/repair works. A workshop may be set up in-house to ensure timely and cost effective repair and maintenance.
- 8.2. They should be a mechanism for feedback by the maintenance section to the purchase section and the user department regarding the quality of the product spare parts, service, etc.
- 8.3. An institute-level disposal committee may be formed to draft disposal rules in line with the guidelines laid out in **GFR 217 to 223**.





#### GUIDELINES FOR CONDEMNATION OF EQUIPMENT/GOODS

#### **SECTION II- Condemnation Procedure**

#### 1. Condemnation Committees

- 1.1. For operational convenience, condemnation committees have been divided into two levels- primary and institute-level committees.
- 1.2. At the primary level, a user department inspects the items which need to be sent for condemnation. All the items are inspected by the technical expert and a comment is given based on the data provided by the user department. It is suggested that the primary level condemnation committee perform monthly inspections so that the user department is prepared for the institute level meeting.
- 1.3. At the institute level, condemnation proposals submitted by user departments are evaluated, and a final decision is made on the next course of action. The Institute condemnation committee convenes every quarter.
- 1.4. Members of the primary and institute-level condemnation committees are tabulated below:

Primary Level			Institute Level		
	Department-Level Condemnation Committee		Institute Condemnation Committee		
1)	Chairman	1)	Chairman		
	Head of the Department, OR		One senior faculty member nominated by the		
	Faculty-/Officer-in-charge for Supporting Departments		Executive Director		
	or Sections	2)	Member Secretary		
2)	Member Secretary		Faculty/Officer-in-Charge of Central Stores		
	Faculty-/Officer-in-Charge of the Department's Stores.	3)	Representative of the DDA - (CSAO/AO)		
3)	Member	4)	Finance/Accounts Representation. Representative of		
	Section Head, or Assistant Nursing Superintendent of		the Financial Advisor		
	the concerned Unit (Ward/OPD/ICU, etc.), who must	5)	Technical Expert		
	ensure the maintenance of the equipment's service/repair		As listed in Column 3 of Table 2 in the next page		
	record and logbook. In the absence of service reports,	6)	Member		
	they may email the company persons and concerned		Junior Administrative Officer or Storekeeper		
	Technical Expert for a copy. All service reports thus		nominated by the Chairman. It is the responsibility		
	obtained must be handed over to the Ministerial Staff		of the member (with the help of the SKC/Clerk) to		
	member for filing.		file all condemnation forms department-wise and		
			retrieve them every time the committee convenes for		
4)	Technical Member		condemnation.		
	As listed in Column 2 of Table 2 in the next page.	7)	Member		
5)	Member		Storekeeper-cum-Clerk or Upper Divisional Clerk		
	Representative of Central Stores.		nominated by the Chairman		
6)	Member	8)	Co-opted Members- Up to 2 members		
	Ministerial Staff such as Storekeeper, Upper Divisional		Any other staff/faculty of the institute		
	Clerk, etc. who is responsible for storing and retrieving.				
	the equipment's documentation. They are also	9)	External Members- Up to 2 members		
	responsible for coordinating with Central Stores for		Group-A Officer of a Central Governmental		
	obtaining purchase details. In addition, it is the		Organisation who is deemed to be an expert In the		
	responsibility of the ministerial staff to file all		subject matter. The Executive Director nominates		
	condemnation documents of the department.		external members with Inputs from the Institute		
			Condemnation Committee.		

Table 1: Details of Membership of Condemnation Committees





#### GUIDELINES FOR CONDEMNATION OF EQUIPMENT/GOODS

#### 2. Institute Technical Experts

For every category of items to be sent for condemnation, it is advisable to have different technical experts in the primary and institute lever condemnation committees. Suggestions for various asset categories are tabulated below:

Asset C. (	Technical Expert	Technical Expert
Asset Category	(Primary Level)	(Institute Level)
Biomedical Equipment	Biomedical Engineer	For electrical items- AE (Electrical) For cooling systems- AE (AC&R). For medical furniture- AE (Civil) OR Officer nominated by the Superintending Engineer
Electrical Equipment (Fans, lights, room heaters etc.)	Asst. Engineer, Electrical	Biomedical Engineer OR Officer nominated by the Superintending Engineer
Cooling Equipment Refrigerators, Air Conditioners, etc.	Asst. Engineer, AC & Refrigeration	Gas Officer OR Officer nominated by the Superintending Engineer
Furniture, Fixtures such as Windows, Doors, etc.	Asst. Engineer, Civil	Sanitation Officer OR Officer nominated by the Superintending Engineer
Biomedical Waste Non-consumables which come under the category of Biomedical Waste due to their usage (such as macerators), or due to contamination	Sanitation Officer	Radiation Safety Officer (for radiation- generating goods) OR Biomedical Engineer (for other goods)
Medical Gas Pipeline System	Gas Officer	Biomedical Engineer OR Officer nominated by the Superintending Engineer
Radiation-Related Assets	Radiation Safety Officer	Biomedical Engineer (for equipment) OR Sanitation Officer (for BMW, such as aprons)
IT Related Equipment	IT Cell In-charge	Biomedical Engineer OR Officer nominated by the Superintending Engineer
Papers and Records (such as medical records, internal	Medical Records Officer	Officer nominated by the F/1 Central stores
Institute paperwork, newspapers, etc.)		Sanitation Officer
eWaste	IT Cell In-charge	Samtation Officer

Table 2: Technical ExpcrL hascd on Asset C:atogorlos

#### 3. Procedure at the Department Level

The process of condemnation begins In the user department. Equipment/goods which are deemed unfit for use are segregated from time to time by the section/unit ln-charge. The criteria for condemnation of goods are listed in Point 6 of Section I of this document. The Department-level





#### GUIDELINES FOR CONDEMNATION OF EQUIPMENT/GOODS

Condemnation Committee is convened, preferably on a monthly basis, to qualify an equipment/good as unfit for use. The following steps are followed:

#### 1.1. Gathering Documentation

This is the duty of the section/ward in-charge, as well as the ministerial staff. They are supervised by the Officer In-charge of the department's Stores. The following documents are required:

- 1.1.1. Supply Order
- 1.1.2.Installation Report
- 3.1.3. Service/ Preventive Maintenance Reports
- 3.1.4. Details of Repairs performed on the Equipment/Goods
- 3.1.5. Additional Documentation as listed in Point 3.2 of this section. Please note that for items with an asterisk(\*), the following conditions apply:
  - a. For equipment/goods whose value is less than Rupees 1 lakh, declarations may be submitted by the Asst. Nursing Superintendent or Section In-charge.
  - b. For equipment/goods whose value is greater than Rupees 1 lakh, declarations may be submitted by the HOD or Faculty In-charge of the department.

#### 1.2. Additional Documentation based on Condemnation Criteria

- 1.2.1. For obsolete goods- Declaration from the Original Equipment Manufacturer. If the equipment is in the Warranty /CAMC period, departments must refer to the tender documents for any clauses which bind the OEM to supply all spares through the warranty /CAMC period. In the presence of such clauses, the supplier /OEM is obligated to sufficiently compensate the institute for its loss by providing alternate options such as a replacement or a buyback offer.
- 1.2.2. Hazardous Equipment- A declaration in writing by the user department\*. The declaration must mention the grounds for disposing of the equipment, potential hazards of keeping the equipment, including any literary references which provide information of its safe disposal.
- 1.2.3. For goods beyond economical repair- Service Reports and Work Orders of all out of warranty repairs. It is mandatory to produce these documents so that sufficient data is handed over to the technical expert and finance department.
- 1.2.4. For goods that have reached end-of-life- For equipment under warranty/CAMC, a declaration from the Original Equipment Manufacturer. For equipment whose warranty/CAMC periods have elapsed, it is not mandatory to produce such a document.
- 1.2.5. For goods that have been damaged due to natural/unforeseen calamities- Declaration by the user department\*. A detailed incident report of the circumstances which led to damage must be detailed.
- 1.2.6. For goods that have been damaged due to mismanagement- A detailed incident report of the circumstances which led to damage must be detailed\*. It is mandatory for the user department to undergo a refresher training, the proof of which must be enclosed, in the following cases:
  - a. For goods whose value is greater than 5 lakhs
  - b. For goods whose value is less than 5 lakhs and which required specialize training in there operation.





#### GUIDELINES FOR CONDEMNATION OF EQUIPMENT/GOODS

- 1.3. Based on the gathered documents, the department-level condemnation committee decides whether an equipment/good is eligible for condemnation. Once a decision is made, the condemnation form with the necessary paperwork is filled and forwarded to the primary technical expert for initial inspection.
- 1.4. After submission of required documents by the department, the technical expert.
  - 1.4.1. Examines the criteria for condemnation and associated paperwork.
  - 1.4.2. Inspects the equipment/goods. Are the goods functional? Are they repairable?
    - a. Provides an estimate for the cost of repair of items which are repairable. Based on previous repair data, the user department may categorise the equipment as beyond economical repair.
    - b. If the equipment/good is non-repairable for technical reasons, the same must be mentioned (spares unavailable, damage may recur, etc.) by the technical expert.
  - 1.4.3. Returns the condemnation paperwork to the user department after proper comments.

#### 2. Procedure at the Institute Level

- 2.1. The institute condemnation committee convenes every quarter, and prior notice is given to all departments so that they may be prepared with the paperwork. The condemnation form, which includes comments of the primary technical expert, is submitted by all departments.
- 2.2. In addition to the quorum described in Table 1 of this document, the following criteria must be adopted to co-opt external members:
  - 2.2.1. For items whose value is greater than Rs. 10 lakh and less than Rs. 1 crore One external expert.
  - 2.2.2. For items whose value is greater than Rs. 1 crore- Two external experts.
- 2.3. The institute condemnation committee examines all condemnation requests and provides the following recommendations-
  - 2.3.1. Whether equipment is eligible for condemnation
  - 2.3.2. ff equipment/good is not eligible for condemnation, recommendation may be given on whether the item must be reused or repurposed (i.e., handed over to another department). For equipment/goods which are repurposed, the item is returned by the user department to the Central Stores, who then issues it to other departments.
  - 2.3.3. If equipment/goods are eligible for condemnation, a recommendation may be given on whether the item must be disposed of or sold.

#### 3. Disposal of Condemned Equipment

Disposal of condemned equipment would be taken care of by **disposal committee** as per provisions outlined and would be independent of the Condemnation Committee.





## GUIDELINES FOR CONDEMNATION OF EQUIPMENT/GOODS

## FORM I- CONDEMNATION REQUEST FORM

(This form has two pages) Date:

**PART** I: To be Filled by the User Department

Name of Department	
Location	
Asset Category	
Description of Item	
Make	
Model	
Serial Number/Catalogue Number	
Quantity	
Stock book Entry Number	
Date of Purchase	
Date of Installation (For items under warranty/CAMC)	
Date of Expiry of Warranty	
Under CAMC Period ☐ Yes	☐ No ☐ Agreement Not Signed
E-Office/FTS Number of Purchase File	
User's Observations Regarding Working of Equipment	
. Checklist of Enclosures	
☐ Supply Order	☐ Service Reports
☐ Installation Certificate	☐ Invoices/Work Orders or Past Repair
☐ Logbook  .2. Additional Enclosures (Tick Appropriate Box)	☐ Utilisation Certificate by HOD
☐ Technical Obsolescence Declaration by Manufacturer	
☐ Expiration of Lifetime  Manufacturer (if life < prescribed lifetime for the second	the equipment class





## GUIDELINES FOR CONDEMNATION OF EQUIPMENT/GOODS

## FORM I- CONDEMNATION REQUEST FORM

(This form has two pages)

		. J		acturer (for ite	ms in warra	nty/ CAM(	C period)		
		Hazardous/Banned Item Supporting Document Issued by Government or Regulatory Body							
		Report by Wa	dent Repo ard/Section	ort- To be Forw on In-charge fo	arded by Hoor Item Purc	OD hase Value	<= Rs. 1 Lakh 1 Purchase Value	e> Rs.1 La	kh
□ Physical Damage Detailed Investigation Report- To be Forwarded by HOD Report by Ward/Section In-charge for Item Purchase Value <= Rs. 1 lakh Report by Faculty/Officer In-charge of Dept Stores for Item Purchase Value > Rs. 1 Laki						ıkh			
			*****	******	*****	******	1/C Dept. Stores *******  nical Expert		HOD ****
3.	Phy	Physical Status of Item							
		Working					Not Working		
	Det	ails:							
4.		tem Repairab Yes. Estimated No. Details:	Cost of F						
_									
5.		e <b>commendatio</b> Reuse	<b>n</b> □ Repi	ropose		Forward to	Condemnation (	Committee	
	Dat	e :					Primary Techn	nical Exper	t (Sign)





# GUIDELINES FOR CONDEMNATION OF EQUIPMENT/GOODS

### FORM II- INSTITUTE-LEVEL COMMITTEE APPROVAL

1. Dept Name & Form No.:						
2. Description of Item:						
3. Comments of Technical Experts:						
4. Comments of Condemnation	Committee:					
5. Recommendation:						
☐ Reuse	☐ Repurpose	☐ Fit for condemnation				
Certified that the Institute Corhas declared the items as:	ndemnation Committee has i	nspected the above-mentioned items and				
☐ Fit for Condemnation and auctioning						
☐ Fit for Condemnation and o	disposal					
☐ Reusable by the user depar	tment					
☐ Fit for repurposing and to be utilized by another department/for non-clinical purposes.						
Ministerial Staff	Technical Expert	Representative of Hospital Nursing Dept				
External Expert-I	External Expert-II	Superintending Engineer				
Representative of Finance	Representative of DOA	F/1of Central Stores				





#### GUIDELINES FOR CONDEMNATION OF EQUIPMENT/GOODS

#### REFERENCES

To draft this policy, ideas and inspiration were taken from the condemnation policies adopted by various other institutes. List of institutes whose policies were referred to is as below:

- 1. All India Institute of Medical Sciences Raipur
  - No. 23/24/2020-21/Admin/1606 dt: 11/11/2020
- 2. Information Technology Cell, Department of Telecommunications No. 8-11/2012-13/IT-1 dt: 26/12/2014
- 3. Dr. Ram Manohar Lohia Hospital, New Delhi
- No. 7-2/NCCC/RMLH/2019/04/M&R dt: 12/12/2019
  4. Directorate of Logistics, Customs & Central Excise
- No. 441/25/2010/EX-XBIS/Con/8451-89 dt: 14/11/2012
- 5. Various other web sources including, but not limited to, the following:
  - a. Condemnation Policy of the Department of Information Technology, Government of Goa
    - b. Lecture by Dr. Rupinder Deol, Asst. Professor, College of Nursing, AIIMS Rishikesh
    - c. Condemnation Flow of Sanjay Gandhi Post Graduate Institute of Medical Sciences, Lucknow
    - d. Condemnation Guidelines of Indian Council of Medical Research





#### GUIDELINES FOR CONDEMNATION OF EQUIPMENT/GOODS

The individuals appointed by the **Senior Engineer, Engineering Section,** to serve as technical experts for condemnations from the Engineering Department are listed below: -

Sl.No.	Name of the member	Designation	Contact number
1	Shri. Ritu Raj	AE(E) for AC&R	7903421483 (Mob.)
2	Shri. Ravu Ranjan	AE(E) for Electrical	7903346828 (Mob.)
3	Shri. Shakeel Akhtar	AE(Civil)	9113104413 (Mob.)

Sl.	Name of the member	Designation	Assigned work	Contact number
No.				
1	Shri. Anil Kumar	JAA (Engineering	Record and Data	8709818200 (Mob.)
	Ram	cell.)	maintenance	
2	Shri. Kumud Ranjan	Foreman (AC&R)	Receiving of the	9546629192 (Mob.)
	Jha		Condemned material	
3	Shri. Mohit Kumar	JE(Civil)	Supervise the work	6395226104 (Mob.)
			assigned to Shri. Anil	
			Kumar Ram	
			Shri. Kumud Ranjan	
			Jha	

#### Other nominations as **Technical Experts** for condemnation are:

Sl. No.	Name of the member	Designation	Contact number
1	Mr. Rajeev Chandel	Sanitation Officer	7070000432 (Mob.)
2	Mr. Venkatesh Mathur	PACS Administrator	8824012812 (Mob.)
3	Mr. Jitendra Kumar	Gas Officer	8190092890 (Mob.)
4.	Mr. Samyak Chauhan	Radiation Safety Officer	9680644936 (Mob.)
5.	Rajni Thakur	Medical Records Officer	9779907890 (Mob.)
6.	Mr. Neeraj Diwedi	Store Officer	7727067982 (Mob.)