

Advertisement for the post of Project Technical Support –III and Data Entry Operator

Applications are invited from eligible candidates for the given posts on temporary basis for the ICMR funded extramural projects under Dept. of Community & Family Medicine, AIIMS Patna.

**Project entitled “Evaluation of Improvement of Labour Room Quality and Effect of Video-based Postpartum Counselling Services in the First Referral Units of Bihar: A facility-base Randomized Controlled Trial”**

**PI of the Project:** - Dr. Sanjay Pandey, Professor and Head, Dept. of Community & Family Medicine, AIIMS Patna.

**Duration of Engagement:** 6 months

**Place of Duty:** Patna and Gaya districts [various health centers]

Sl. No	Name of the post	Qualification and experience	No of post	Consolidated Salary	Upper Age Limit
1	Project Technical Support- III	Graduate in Science/relevant subjects (Psychology, Sociology, Statistic, MSW) from a recognized university with three years' work experience from a recognized institution or Master's degree in the relevant subject Desirable: experience of working in labour room	1	28000+ 18 % HRA	35 Years
2	Data Entry Operator	Bachelor's degree in Computer Application/IT/Computer Science from a recognized institution/university Desirable: experience of working as DEO in any health related projects in medical field	1	29,200/- PM [Consolidated]	30 Years.

Project Technical Support – III	<ul style="list-style-type: none"> <li>- Quantitative data collection, co-ordination with selected centres for organizing training</li> <li>- Data entry</li> <li>- Helping scientist in conduct of training at facility posted and co-ordinating for improvements in the centre</li> <li>- Other works assigned by PI/Co-PI from time to time</li> </ul>
Data Entry Operator	<ul style="list-style-type: none"> <li>- Helping scientist in organizing and conducting training</li> <li>- Data entry, cleaning, analysis</li> <li>- Data surveillance</li> <li>- Other works given by PI/Co-PI from time to time</li> </ul>

Terms and Conditions

1. All educational qualifications/certificates shall be from recognized board/university, and relevant field/area.
2. Experience will be from the relevant field/area, as required by the project.
3. Experience gained after minimum essential qualification will be counted.
4. The appointment on the given post is purely temporary but can be renewed if the duration of project is extended by the funding agency and performance is found satisfactory as assessed by Investigators.
5. Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.
6. Mode of selection: Interview. However, written test will be conducted prior to interview if the number of eligible candidates are more than 30 for a particular post, and as per SOP. Computer typing test is mandatory for the post of data entry operator in addition to written test/interview as mentioned.
7. Date and Schedule of written and viva examination will be published on the AIIMS Patna website ([www.aiimspatna.edu.in](http://www.aiimspatna.edu.in))

8. Last date for the submission of application form: Desirous candidate who full fill the essential qualification should submit the application form by post to Department of Community and Family Medicine, First Floor, Admin Building, AIIMS Patna, Pin code- 801507, before on 12 /01/2026 by 5 PM
9. Only duly filled application form in all aspects will be accepted.
10. Self-attested photocopies of proof of date of birth (birth certificate/ class 10<sup>th</sup> certificate), eligibility qualification mark-sheets, degrees, experience certificate, caste certificate (if applicable), qualifying degree registration with statutory council (if applicable) and other relevant testimonials.
11. **Age Relaxation:** Relax-able up to 5 years for Government servants, SC/ST candidates & 3 Year for OBC candidates.
12. No TA/DA will be paid.

**Note:** The list of eligible candidates will be uploaded on AIIMS Patna website. Female candidates will be given preference.



(Dr. Sanjay Pandey)  
Professor and Head  
& Principal Investigator



**अधिकारी भारतीय आयुर्विज्ञान संस्थान, पटना**  
**ALL INDIA INSTITUTE OF MEDICAL SCIENCES PATNA**  
**सामुदायिक एवं पारिवारिक चिकित्सा विभाग**  
**DEPARTMENT OF COMMUNITY AND FAMILY MEDICINE**  
(स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार के अधीन राष्ट्रीय महत्व का संस्थान)  
(An Institution of National Importance under Ministry of Health Family Welfare)



**Project titled “Evaluation of Improvement of Labour Room Quality and Effect of Video-based Postpartum Counselling Services in the First Referral Units of Bihar: A facility-base Randomized Controlled Trial” under Department of Community & Family Medicine, AIIMS, Patna-801507**

(Please read the format carefully before fill. If format will be not fill clearly, form will be rejected)

**Name of the post applied for: Project Technical Support –III & Data Entry Operator**

1. Name of The Post : .....

2. Name (In Capital Letters): .....

3. Father's Name : .....

4. (a) Date of Birth : .....

Affix recent  
passport size  
photo duly  
signed

(b) Age as on (31/01/2026): ..... Year ..... Month ..... days

5. Nationality : .....

6. Marital Status : .....

7. Sex (Male/Female) : .....

8. Category (Gen./OBC/SC/ST): .....

9. (a) Address (Permanent) : .....

: ..... Pin Code .....

(b) Address for Communication

: .....  
: .....  
: ..... Pin Code .....

10. Contact Details Residence : .....

Office : .....

Mobile : .....

E-Mail ID : .....

11. Please tick (✓) if you are a member of Scheduled Caste/Scheduled Tribe/OBC

(Answer: Yes or No): .....

If the answer is Yes, Provide Caste Certificate \_\_\_\_\_

12. Particulars of all examinations passed and degree obtained (commencing with the Matriculation or equivalent examinations). Attach attested copies of all certificates.

Examination or Degree obtained	Subject taken	Year of Passing	Grade/ Percentage
X			
XII			
Graduation			

13. Give particulars of Employments held in chronological order:-

Name of employer	Date of joining	Date of leaving	Designation during employment	Salary (excluding allowances) last drawn & scale of pay	Total Experience

14. Details of Enclosures:

- i.
- ii.
- iii.
- iv.
- v

#### DECLARATION

I hereby declare that the entries in this form and the additional particulars, if any, furnished herewith are true to the best of my knowledge and belief.

Place:

Date :

Signature of Candidate