

# AIIMS PATNA INCUBATION AND INNOVATION COUNCIL

A Section 8 Company under Companies Act, 2013, CIN U72200BR2023NPL063079



Date: 06/08/2025

Ref. No. 02/ APIIC/2025-26

Applications are invited for the following positions on a contractual basis for AIIMS Patna Incubation and Innovation council, a NIDHI ITBI granted by DST Government of India

This centre is committed to catalyse the academia & industry interaction through the strengthening of Indian start-up ecosystem and transforming it into a major hub for health care innovation. We are looking forward to establish a state of art incubation centre which will be an asset to our country infrastructure.

Sn.	Name of the Posts	No s of Post	Consolidated Emoluments	Essential Qualifications and Experience	Max. age limit	Job descriptions and Responsibilities
1	Incubation Manager	1 (One)	Rs. 50,000/- p.m.	<p><b>Essential Qualification/s:</b> Ph.D. in Life Sciences /MBBS/First class in BTech/ M.Sc degree in Life Sciences/ Electrical/ Electronics/ Mechanical/ Computer science/ Biomedical/IT or equivalent.</p> <p><b>Experience/s:</b> Three years' experience with PhD, or 5 years with MBBS/MTech, 8 years' experience with MSc/BTech degree, having demonstrated hands-on expertise in different technology platforms.</p> <p>The experience in a scientific organization of repute in the area of R&amp;D, bio-incubator or research management only shall be counted.</p> <p><b>Desirable:</b> At least 3-5 years of experience in business management, or management of the intellectual property, or project management</p>	45 Years	<p>To provide technical, regulatory, liaison, administrative and organizational support within the Incubator, working in conjunction with incubates, innovators and researchers</p> <p>Independently create, operationalize, and manage the technology platforms assigned.</p> <p>Create SOPs, train technical staff and manage them for efficient delivery of the technical services.</p> <p>Conduct research on method development and provide technical advice to users in planning their experiments involving different technology platforms, and help the user with data acquisition and interpretation. Troubleshoot problems with instruments with the help of authorized application scientist or engineer.</p> <p>Share responsibilities in organization of various training courses conducted by the incubation centre</p>



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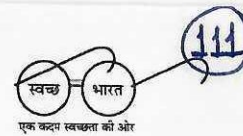
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2	Incubation Associate	1 (One)	Rs. 25,000/- p.m.	<p><b>Essential Qualification/s:</b> A Bachelor's degree in Engineering/ Technology in any branch or BSc. in Life Sciences/Biotechnology with 50% marks at each level or of equivalent Grade Point Average from recognized reputed academic institute</p> <p><b>Experience/s:</b> Minimum 01 year of experience as an Entrepreneurship/ Start-up activity, Innovation/Skilling, Project Management in a reputed State/National Agency/Institute/Incubation Centre.</p> <p style="text-align: center;"><b>Or</b></p> <p><b>Essential Qualification/s:</b> A Bachelor's degree in BSc. in Life Sciences/Biotechnology and Master's degree in Life Sciences/Biotechnology with 50% marks at each level or of equivalent Grade Point Average from recognized reputed academic institute .</p>	40 Years	<p>Good Understanding of technological entrepreneurship ecosystem in areas of Incubation Centre related sectors.</p> <p>Qualify and evaluate applicants and support selected start-ups with Product development, testing and validation in the areas of IoT, Big Data, AI, Blockchain and Incubation Centre related sectors.</p> <p>Plan, design and execute innovation-based programs including hackathons, innovation challenges, boot camps and business pitch events etc.</p> <p>Coordinate with PI-Coordinator, CEO, Incubation Manager and others to ensure smooth operations of the incubator.</p> <p>Undertake other relevant activities assigned for the project and assigned by CEO, Manager and others.</p> <p>Develop and execute strategy for outreach, hunting, attracting and on boarding deserving and qualified innovative entrepreneurs and start-ups from identified domains/sectors.</p> <p>Actively support development, production and management of marketing collaterals and its content development.</p> <p>Daily management of marketing channels, executing paid, social media and content distribution campaigns keeping a close eye of the performance metrics and related budgets.</p> <p>Bring new ideas and support inbound and outbound lead generation campaigns, events, boot-camps etc.</p>
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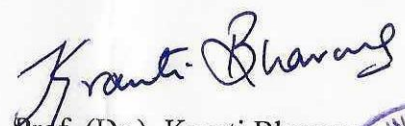
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## TERMS AND CONDITIONS

- *Appointed candidate will be assigned to work and look after day-to-day activities including incubates work progress, organizing meetings, and scientific interactions/supports at AIIMS Patna Incubation Centre.*
- Candidates should send their application mentioning the post applied for through email with an updated bio-data according to the specific requirements mentioned in the advertisement. The copies of all the testimonials in support of the qualifications & experience should be sent through email subject to verification at later stage.
- The age limit, qualifications, experience and other requirements can be relaxed at the discretion of the Controlling Authority, in case of candidate otherwise well qualified for a specific position.
- Duration of the appointment – 1 year. The post is extendable if the project receives an extension.
- The appointment will be initially for a period of three months which may be extended based on a satisfactory performance evaluation. The position is presently under project mode and will be co- terminus with the project.
- The experience requirement specified shall be the experience acquired after obtaining the minimum educational qualifications required for the post.
- Persons working in Govt. or Public Sector Undertaking and willing to work on deputation should apply through proper channel or produce 'No-Objection Certificate' at the time of interview.
- Mere fulfilment of the minimum prescribed qualification and experience will not vest any right on a candidate for being called for interview.

Only the candidates short listed by a duly constituted Screening Committee will be called for interview. The decision of the Committee in this regard will be final. No interim inquiries in this regard will be entertained. Canvassing in any form will be a disqualification.

  
Prof. (Dr.) Kranti Bhavana  
Principal Investigator  
(AIIMS Patna Incubation and Innovation Council)



**\*NOTE:** Candidate must submit their application form (Hard copy by post/by hand) along with a detailed CV, related documents and experience details at O/o Research Division, Administrative Building, AIIMS Patna, Bihar – 801507 & also E-Mail the duly filled application form with all relevant documents to [apiic@aiimspatna.org](mailto:apiic@aiimspatna.org), CC to [researchdivision@aiimspatna.org](mailto:researchdivision@aiimspatna.org) within 15 days from the date of publications of advertisement in the prescribed format attached herewith.



**AIIMS PATNA INNOVATION AND INCUBATION COUNCIL**

## APPLICATION FORM

Affix your recent photograph

POST APPLIED: \_\_\_\_\_

**PERSONAL INFORMATION:**

1. Name: \_\_\_\_\_  
FIRST MIDDLE LAST
2. Father's Name: \_\_\_\_\_
3. Date of Birth: (DD / MM / YY) \_\_\_\_\_
4. Age (In years) as on last date of application form): \_\_\_\_\_
5. Marital Status: Single / Married / Any other \_\_\_\_\_
6. Category: General ☐ NCOBC ☐ SC ☐ ST ☐ EWS ☐
7. Whether belongs to PWD Category: Yes/No
8. Gender: Male ☐ Female ☐ Transgender ☐
9. Correspondence Address:
10. Permanent Address:
11. Mobile No. \_\_\_\_\_
12. Email: \_\_\_\_\_

13. EDUCATIONAL / PROFESSIONAL QUALIFICATION: (Start with recent education)

Sl. No.	Name of Degree/ Certificate/Diploma	School/College/Board/ University	Year of Passing	Marks Obtained/ Total Marks	Division & Percentage
1					
2					
3					
4					
5					
6					
7					

14. EMPLOYMENT DETAILS: (Start with recent employment)

Sl. No.	Company Name & Location	Designation	Nature of Job Contractual/ Permanent	Responsibi- lities	Total Monthly Emoluments	From (DD/MM/ YY)	To (DD/MM/ YY)	No. of Years
1								
2								
3								

Sl. No.	Company Name & Location	Designation	Nature of Job Contractual/ Permanent	Responsibilities	Total Monthly Emoluments	From (DD/MM/YY)	To (DD/MM/YY)	No. of Years
4								
5								
6								
7								

**15.** Scanned copy of duly filled application form and E mail sent to concerned  
(One PDF file for application form as Annexure-1)

Submitted ☐

**16.** Scanned copies of Qualification Certificates  
(One PDF file for all qualifications certificates as Annexure-2)

Submitted ☐

**17.** Scanned copies of Experience Certificate  
(One PDF file for all Scanned copies of Experience certificates as Annexure-3)

Submitted ☐

**18.** Scanned copies of Curriculum Vitae (CV)  
(One PDF file for all Scanned copies of CV as Annexure-4)

Submitted ☐

**DECLARATION:**

I certify that the particulars furnished above by me are true and complete to the best of my knowledge and belief. I understand that if any particulars found to be false at a later date my candidature shall be liable to be cancelled without assigning any reason.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_