



Ref No: 587/T&E/AIIMS/Pat/2025

Date:- 18/9/2025

Recruitment Notice

The following post is to be filled up on purely contractual basis for Indian Council of Medical Research (ICMR) funded research project.

Table -1: Details of project:

Name of Project	To study the effectiveness of Trauma Quality Improvement Programs (TQIP's) in improving Trauma Care outcomes at Tertiary Care Hospitals in India.
Principal Investigator	Dr. Anil Kumar, Additional Professor & Head, Dept. of Trauma & Emergency, All India Institute of Medical Sciences (AIIMS) Patna
Duration of project	1 Years

Table-2: Vacancy details:

Sr. No.	Name of the Post	No. of Post	Emoluments per month	Age limit in years
1.	Data Entry Operator Grade -B	01	Rs. 18000/- (corresponding to PB-1 Rs.5200 - 20200 Grade Pay Rs.2800)	28 years

Table-3 Essential Qualification for above Post

Data Entry Operator Grade -B	Essential Qualifications	(i) Intermediate or 12th pass in science stream from recognized board with DOEACC 'A' level from a recognized institute and 2 years' experience in EDP (Electronic Data Processing) work in Government, Autonomous, PSU or any other recognized organization. A speed test of not less than 15000 key depressions per hour through speed test on computer. OR (ii) Bachelor's degree in Computer Application/ IT/ Computer Science from a recognized institution/ university. A speed test of not less than 15000 key depressions per hour through speed Test on computer. Note: if candidate with required eligibility mentioned in (i) will not be available then required eligibility mentioned in (ii) will be considered.
	Consolidated Salary	Rs. 18000/- per months
	Age limit	28 years
	Job Description	The position is purely temporary. Technical competence to undertake data collection and its management. Assisting in research activities relating to the project. Any other duty assigned by the PI/Co-PI from time to time.
	Tenure	1 year
	No. of Post	1
	Application Fee	Nil

Selection Process: Written Test (80%) and Interview (20%) both.

The above post is to be filled purely on contract basis for a period of one year. The annual extension may be given for twice after a review of the work done on the project during the previous year. The candidates willing to apply may visit the institute's website i.e. www.aiimspatna.org for detail information. Eligible candidates may apply on the attached proforma. The filled up application form along with certificate of age, qualification, experience should reach to **Dr. Anil Kumar, HOD Office, First Floor, Trauma Building, All India Institute of Medical Sciences, Phulwarisharif, Patna, 801507**, by post. Candidate also need to send scanned copy of filled up application form along with supporting document via e-mail to dranilk@aiimspatna.org & deanresearch@aiimspatna.org (Must be sent on both e-mail id' in one mail, not separately). Last date for receiving the application at AIIMS Patna is **within 15 days** from the date of advertisement. Eligible candidates will be called for Written Test & interview through notice on institute's website. No separate call letters will be sent to the eligible candidates for appearing in the interview. Hence, it is candidate's responsibility to visit the institute's website from time to time.



TERMS & CONDITIONS

1. It is candidates' responsibility to ascertain and ensure their eligibility as per the prescribed qualification and experience. If any declaration given or information furnished by him/her proves false or if he/she is found to have willfully suppressed any material or information, he/she will be liable for removal from service and also such other action as the Government may deem necessary. Even after qualifying in the selection process the candidate may be rendered disqualified at the time of document verification if he/she does not fulfill essential eligibility criteria.
2. **Tenure:** The assignments are purely on contract basis for a period of 12 months (At every 3 months recommendation of PI is necessary to get continuous appointment). These appointments will not vest any right to claim by the candidate for regular appointment or permanent absorption in AIIMS, Patna/ICMR or continued contractual appointment. The annual extension may be given for twice after a review of the work done on the project during the previous year.
3. **Expiry of Contract:** The contract will automatically expire on completion of 12 months or earlier in case of withdrawal of support by funding agency. The contractual appointment can be terminated at any time by either side by giving 30 days' notice or salary in lieu thereof.
4. **Leave:** The leave entitlement of the appointee shall be governed in terms of the DHR/ICMR leave policy as amended from time to time.
5. **Accommodation:** No hostel or any other accommodation will be provided by the institute.
6. Canvassing of any kind will lead to disqualification.
7. The prescribed qualification is minimum and mere possessing the same does not entitle any candidate for selection.
8. The appointment is full time and private practice of any type is prohibited.
9. The research project for which contractual appointment is being done requires office work and field visits.
10. He/She is expected to conform to the rules of conduct and discipline as applicable to the institute employees.
11. The decision of the competent authority regarding the selection of the candidate will be final and no representation will be entertained in this regard.
12. The competent Authority reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving notice.
13. Written/Interview/both will be held at AIIMS Patna. No TA/DA will be paid for attending the same.
14. Information pertaining to this advertisement will be displayed on the AIIMS website i.e. www.aiimspatna.org.
15. No individual intimation will be sent by AIIMS Patna to applicants. It will be the responsibility of applicants visit the institute website.
16. All disputes will be subjected to the jurisdiction of Court of Law at Patna, Bihar.

Principal Investigator
Dr. Anil Kumar
Additional Professor & Head
Dept. of Trauma & Emergency

Prof.(Dr.) Anil Kumar
Professor and Head
Trauma, Surgery & Critical Care
AIIMS Patna

स्वच्छ भारत (61)
एक कदम स्वच्छता की ओर



ALL INDIA INSTITUTE OF MEDICAL SCIENCES, PATNA
अखिल भारतीय आयुर्विज्ञान संस्थान, पटना
ट्रॉमा एवं आकास्मिक विभाग
Trauma & Emergency Department



60

16. Experience post qualification:

Sl. no	Post	Name of the Institution	From (date/month/year)	To (date/month/year)	Total experience	Duties/Responsibilities

17. (a) Present employment/post if any:

(b) Pay scale:

(c) Total emoluments drawn:

(d) Address of present employer:

(e) NOC obtained from employer: Yes / No

18. If selected what notice period would you require before joining:

Date:

Name of Applicant:

Signature:

Syllabus for the written exam

1. Senior Research Fellow (SRF): (Marks- 100)

- A. ICMR Project topic: Annexure attached.(Annexure-5)
- B. General Awareness
- C. Computer Knowledge
- D. General English
- E. Quantitative Aptitude
- F. Reasoning

2. Junior Nurse: (Questions 50, Time: 1.5 hrs. Marks 50, No negative Marking)

- A. General Awareness : 5 Questions 5 Marks
- B. Computer Knowledge : 5 Questions 5 Marks
- C. General English : 5 Questions 5 marks
- D. Quantitative Aptitude : 5 Questions 5 Marks
- E. Reasoning : 5 Questions 5 Marks
- F. Subject Knowledge : 25 Questions 25 Marks
 - Community Health Nursing
 - Midwifery
 - Community Health and Health Care Management
 - Child Health Nursing
 - Primary Health Care Nursing
 - ICMR Project topic: Annexure attached (Annexure 5)

✓ 3. Data Entry Operator Grade –B (100 questions 1.5 hrs. 100 Marks, No Negative Marking).

- A. General Knowledge and Current Affairs : 10 Questions 10 Marks
- B. Reasoning : 10 Questions 10 Marks
- C. Quantitative Aptitude : 10 Questions 10 Marks
- D. General Hindi : 10 Questions 10 Marks
- E. General English. : 10 Questions 10 Marks
- F. Computer Knowledge : 50 Questions 50 Marks.

History of the Computer & Inventions, Computer input & output Devices, Computer component, Computer storage Devices, computer hardware, software and operating systems, Computer Languages, Computer File extension, Microsoft Windows, Knowledge of Microsoft Word, Excel, PowerPoint, Google Drive (spreadsheet, docs and slides) for data entry and office management, Email, internet browsing, online research and email communication, data protection, backup, and security measures.

(Typing Test of 15000 key depression per hour is must along with written test or interview)